

POSTMARKED _____

Willits Center for the Arts
33rd Annual Willits Holiday Craft Fair
December 14 & 15, 2019
Big Changes! - Please read carefully!

Name _____ Your Craft _____
Address _____
City, State, Zip _____
Phone _____ Cell _____
E-Mail _____
Resale # _____

Contact the California Board of Equalization to obtain a resale number. A CA resale number is **MANDATORY**

Artist is responsible for paying CA sales tax.

ARTIST SELECTION

Acceptance to the Craft Fair will be determined based on the **Postmark Date** and **quality of the images** submitted. Applications will only be accepted if work presented is deemed appropriate and of sufficient **quality** for this fair. Therefore, submittal of high quality images is of the utmost importance.

WORK ACCEPTED

Only YOUR own handmade items will be accepted. No resale items or manufactured products will be accepted. Only original and artistically creative hand-made Arts and Crafts and Gourmet foods made by the Exhibitor will be considered for the event. Other consideration will be the overall presentation including **quality of your booth design.**

TWO DAY SHOW - Saturday, December 14, 2019 10 am to 7 pm
Sunday, December 15, 2019 10 am to 4 pm

ONE BUILDING - Willit's Community Center, 111 E. Commercial St., Willits

Please choose your 1st, 2nd and 3rd choice of booth location**

West Perimeter Wall : Booth Fee:

<input type="checkbox"/> Sm. (6' wide x 6' deep)	<input type="checkbox"/> Sm. \$100
<input type="checkbox"/> Med. (8' wide x 6' deep)	<input type="checkbox"/> Med. \$120
<input type="checkbox"/> Lg. (10' wide x 6' deep)	<input type="checkbox"/> Lg. \$140

Electric Watts needed

6' deep BOOTHS

ONLY ON THIS WALL

These booths are on the West perimeter wall and do not require back walls.

East Perimeter Wall* AND Center Aisle :

<input type="checkbox"/> Sm. (6' wide x 8' deep)	<input type="checkbox"/> Sm. \$120
<input type="checkbox"/> Med. (8' wide x 8' deep)	<input type="checkbox"/> Med. \$140
<input type="checkbox"/> Lg. (10' wide x 8' deep)	<input type="checkbox"/> Lg. \$160

Booth Fee:

Electric Watts needed

Center Aisle Booths-REQUIRE BACK WALL

(back wall not required on East Wall).

*East wall perimeter has a low soffit that restricts backwall height @ about 5 ft.

Only 26-30 booths available!

TO ENSURE FAIRNESS EARLIEST POSTMARK DATE IS #1 CONSIDERATION - NO EXCEPTIONS

**** Although specific space requests will be considered spaces will be assigned solely at the discretion of the Fair application committee with an emphasis on the aesthetic makeup of the show and date of submission.**

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ALL VENDORS MUST AGREE TO ONE VOLUNTEER JOB AND DONATE ONE ITEM (MIN. VALUE \$25) TO THE RAFFLE FOR WILLITS CENTER FOR THE ART.

I WOULD LIKE TO VOLUNTEER FOR THE FOLLOWING JOB(S): Preference #1, 2, or 3

- ☐ Publicity **Coordinator**- for hanging posters 2 weeks before fair - 1 to 2 volunteers
- ☐ Publicity **Crew**- hanging posters 2 weeks before fair
- ☐ Decoration **Supervisor** Friday morning Dec. 13th
- ☐ Decoration **crew** member Friday morning Dec. 13th
- ☐ Setting out street signs beginning of show Saturday - picking up Sunday after show - 1 to 2 volunteers.
- ☐ Clean-up **Supervisor** after show Sunday Dec. 15th - 1 to 2 volunteers
- ☐ Clean-up **crew** member Sunday after show. Dec. 15th

I will donate the following item to the Willits Center for the Arts Raffle (min. \$25 value):

Item description: _____

Value: _____

INCLUDE WITH APPLICATION (no digital applications, pictures, or photos on CD's please):

- ☐ 4 quality photos of work & 1 booth photo or sketch (quality of booth display IS important).
- ☐ Signed application and booth fee.
- ☐ Volunteer job choice

Vendors may share booth space: **both** crafters must submit separate application with separate photos and volunteer choice.

I have read the above application and accompanying information and agree to abide by all show rules of the Willits Holiday Craft Fair and release the organizers, the Willits Center for the Arts and the City of Willits from all liability in regard to the display of my work, equipment and materials.

Signed: _____ **Date:** _____

Make checks payable to: Willits Center for the Arts

Mail to: Willits Holiday Craft Fair c/o Bonnie Belt, 2291 Buckeye Dr., Willits, CA 95490

ELECTRICITY- We need to know how much wattage your fixtures use to avoid power outages experienced last year. (add up watts of each bulb: 50 watt + 100= 150 watts.)
New booth sizes-in Community Center the booths along the East Wall (kitchen side) are now 8 foot deep, (but remember the low lighting soffit on wall).
West Wall booths still 6 foot deep.